

**Regular Meeting Minutes**  
**Monday, June 17th, 2024**

**1. Opening of the Meeting**

**1.01 - Call to order and roll call** - *The meeting was called to order at 7:00 pm by Mrs. Carson*

Present: Lisa Carson, Jessica Mills, Sharon Wells, Adriana Romano, Rodney Cummings, Joe Young

Absent: Samantha Johnson

Also Present: Director Tim Prendergast, Elizabeth Blood, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly, Dan Eallonardo ICS

**1.02 - Public Comment** - None

**1.03 - Approval of the Minutes of the Regular Meeting May 20th, 2024**

Motion to approve the May 20th, 2024 regular meeting minutes. Motioned by: Mrs. Carson, Seconded by: Mrs. Romano. Ayes: Mr. Cummings, Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Romano, Mr. Young

**2. Monthly Report**

**2.01 - Financial Report** - Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells. Ayes: Mr. Cummings, Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Romano, Mr. Young

**2.02 - Attorney's Report** - No report

**2.03 - President's Report** - No report

**2.04 - Director's Report**

- End of Fiscal Year 2024 & starting of Fiscal Year 2025
- Closed session meeting minutes are being completed
- Staff will receive notice of salary increase and updated sick, vacation, personal days by July 1st, 2024

**3. Discussion**

**3.01 - Building Update Discussion**

- Projected cost updated presented
- StudioGC looking over numbers to confirm/reduce project costs
- Value Engineering and possible two-way bidding opportunities
  - Outdoor trellis
  - Metal panel ceiling vs. traditional
  - More economical lighting fixtures
  - Columns metal vs. brick (possible 30k-60k in savings)
  - Wood look siding vs brick (possible savings) on exterior for staff area (on Lyons)
  - 1 sign on building vs. 2 signs
- Potential costs savings may include
  - Construction soft costs
  - Builders risk insurance
  - Temporary location costs
  - Going traditional heating and cooling vs. geothermal

**3.02 - Calendars Discussion**

**4. Closed Session**

**4.01 - Motion to enter closed session, pursuant to the exception in section 2(c)(1) of Open Meetings Act, to discuss employment, discipline, performance, or dismissal or a specific employee.** Motion

made by Mrs. Carson. Seconded by Mr. Cummings. Ayes: Mr. Cummings, Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Romano, Mr. Young

**4.02 - Roll Call to resume open meeting.** Present: Lisa Carson, Jessica Mills, Sharon Wells, Adriana Romano, Rodney Cummings, Joe Young

Absent: Samantha Johnson

**5. New Business**

**5.01 - Approve/Deny FY25 Board Meeting Calendar**

Motion to approve/deny FY25 Board Meeting Calendar. Motioned by: Mrs. Carson. Seconded by: Mr. Young

Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Romano, Mr. Young

Absent: Mr. Cummings.

**5.02 - Approve/Deny FY25 Library Closure Calendar**

Motion to approve/deny FY25 Library Closure Calendar. Motioned by: Mrs. Carson. Seconded by: Mr. Young

Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Romano, Mr. Young

Absent: Mr. Cummings

**5.03 - Approve/Deny Staff Compensation**

Motion to approve/deny staff compensation as presented. Motioned by: Mrs. Carson. Seconded by: Mrs. Romano.

Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Romano, Mr. Young

Absent: Mr. Cummings

**5.04 - Approve/Deny Executive Director Compensation**

Motion to approve/deny Executive Director Compensation of 4% (\$74,480). Motioned by: Mrs. Carson. Seconded by: Mr Mills

Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Romano, Mr. Young

Absent: Mr. Cummings

- Note: Personnel committee meeting will meet again to discuss director evaluation and compensation

**6. Adjournment**

**6.01 - Next meeting Date July 15th, 2024 at 7:00 pm**

**6.02 - Adjournment of the Meeting**

- Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mr. Young. Ayes: Mrs. Johnson, Mrs. Carson, Mrs. Wells, Ms. Mills, Mr. Cummings, Mr. Young

*Meeting Adjourned 8:43 pm. Minutes prepared by: Joseph Young*

