

Hodgkins Public Library
March 19, 2018

Meeting Called to Order: 7:00 p.m.

Those Present: Sue Cappa
Stephanie DaSilva
Sharon Wells
Joe Young

Also Present: Victoria Tracy
Joe Lightcap, Virchow Krause
Beth Attard, Attorney

Absent: Lisa Carson
Rose Mary Lopez
Holly Klotz

Stephanie DaSilva made a motion to approve minutes of February 19, 2018 of the Regular Meeting. Second by Joe Young. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

Joe Lightcap from Virchow Kraus presented the financial report to the Board. Joe Young made a motion to approve the Financial Report. Second by Sue Cappa. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

There was no Presidents Report.

Directors report:

- The statistics for circulation is average in comparison of February 2017 and February 2018.
- The statistics for programming is higher in February 2018 as opposed to February 2017.

- The library currently has two homebound participants and are expecting a third to be sending in an application soon. They are still some kinks to be worked out with this program.
- Heritage Technology Solutions is currently onboarding our network and hopefully will be fully transferred by the end of the month.
- Currently the library has added two new databases. A to Z World Food and A to Z World Travel.
- The stalls for the bathroom are currently being manufactured and should be installed in late March or early April.
- Tori has been selected to participate in Elevate, a one day leadership program in Springfield on Saturday, April 28. Sue Cappa congratulated her and hoped she enjoys the program.
- The carrel was moved out of the back corner. When it was moved it fell apart so it was discarded. Tori scheduled furniture vendors to come out to help find a solution for that space.

Joe Young made a motion to approve Maria Abarca and April Dubrow to attend the Reaching Forward seminar for \$150 each, totaling \$300.00. Second by Stephanie DaSilva. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

The Trustees were reminded to review Chapter 6 of the Trustee Facts File for the Per Capita Grant 2019.

Joe Young made a motion to go into closed session at 7:17 p.m. to review closed session minutes. Second by Stephanie DaSilva. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

Stephanie DaSilva made a motion to go into open session at 7:28 p.m. Second by Joe Young. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

Joe Young made a motion to release to the public the closed minutes of May 1, 2013, January 19, 2015, March 16, 2015, January 18, 2016 and September 18, 2017. The closed minutes of June 17, 2013, February 19, 2014, February 27, 2014, March 17, 2014, April 21, 2014, August 18, 2014, September 15, 2014, October 20, 2014 and November 17, 2014 are to remain closed. Second by Stephanie DaSilva. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

Joe Young made a motion to destroy the tapes of the closed session meetings that are more than eighteen months old. Second by Stephanie DaSilva. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

Stephanie DaSilva made a motion to adjourn the meeting. Second by Sue Cappa. Voting Aye: Sue Cappa, Stephanie DaSilva, Sharon Wells, Joe Young. Voting Nay: None.

Adjourned: 7:35 p.m.

Sharon Wells

Sharon Wells, Trustee