

Hodgkins Library Meeting Regular Meeting Minutes October 15, 2018

The meeting was called to order at 7:01 PM by Lisa Carson.

Present: Sharon Wells, Sue Cappa, Joe Young, Stephanie DaSilva, Lisa Carson, Rose Marie Lopez,
Also Present: Victoria Tracy, Director, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker
Tilly.

Absent: None

Motion to approve minutes September 17, 2018 Regular Board Meeting. Motioned by: Mrs. Carson,
Seconded by Mrs. DaSilva. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs.
Carson, Mrs. Lopez.

Public comments

None

Financial Report

Motion to approve the financial report presented by Joe Lightcap from Baker, Tilly, Virchow Krause as
presented. Motioned by: Mrs. Carson, Seconded by Mr. Young. Voting Ayes: Mrs. Wells, Mrs.
Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Attorney's Report

None

President's Report

None

Director's Report

The Circulation Statics for the month of August: 11 users added, 1675 check outs, 1945 check ins,
861 ILL sent, 275 ILL received. The phone is still an issue, Director Tracy is working with Beth to get
the AT&T line cancelled. Replacement of exterior lights were done at the cost of labor only. April will
be receiving a \$5,000.00 stipend through AgingOptions to expand the seniors and intergenerational
programming. For the 2019 Per Capita Grant, all trustees are required to complete an online
education opportunity. Health insurance is up 2% for the year.

New Business

Motion to approve renewal of CDARS Account for an additional 52 weeks at 1.95%. Motioned by: Mr. Young Seconded by: Mrs. Cappa. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve recycling of property staff pcs. Motioned by: Mr. Young, Seconded by: Mrs. Wells. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve staff holiday gifts for employees. Motioned by: Mrs. Carson, Seconded by: Mrs. Dasilva. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve closure on Friday, December 7 for Staff Development Day. Motioned by: Mrs. Carson, Seconded by: Mrs. DaSilva. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to adjourn at 7:26 p.m to go into close session. Motioned by Mrs. Carson, Seconded by Mr. Young. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to reconvene to Regular Session at 7:31p.m. Motioned by Mr. Young, Seconded by Mrs. Wells. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to keep all Closed Sessions Minutes closed except minutes dated March 19, 2018. Motioned by Mr. Young, Seconded by Mrs. carson. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to adjourn at 7:35 p.m. Motioned by Mr. Carson, Seconded by Mrs. Dasilva. Voting Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Next Regular Meeting, Monday, Oct

Respectfully Submitted by:

Rose Marie Lopez
Rose Marie Lopez, Secretary