

Hodgkins Library Meeting Regular Meeting Minutes November 19, 2018

The meeting was called to order at 7:02 PM by Lisa Carson.

Present: Sharon Wells, Stephanie DaSilva, Joe Young, Lisa Carson, Rose Marie Lopez,
Also Present: Victoria Tracy, Director, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly.

Absent: Sue Cappa

Tabled the approval of minutes for October 15, 2018 Regular Board Meeting.

Public comments

None

Financial Report

Motion to approve the financial report presented by Joe Lightcap from Baker, Tilly, Virchow Krause as presented. Motioned by: Mrs. Carson, Seconded by Mr. Joe Young. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Attorney's Report

None

President's Report

None

Director's Report

The Circulation Statics for the month of October: 9 users added, 1946 check outs, 2156 check ins, 797 ILL sent, 242 ILL received. An incident occurred on November 14th where a patron entered the meeting room where he overturned chairs, looked through the employee refrigerator, took a bag of chips. Upon review of the video, he appeared intoxicated.

The roof will need some repairs including sealing this coming year.

Discussion

A presentation from Dan Eallonardo a consultant invited to speak about building project management. Mr. Eallonardo discussed with the board members his responsibilities throughout the construction process. This company provides an experienced voice along the entire way. They would be the eyes and ears through the construction project. They would protect us from potential pitfalls.

New Business

Motion to approve Tax Levy Ordinance No. 5-2018, Motioned by: Mr. Young, Seconded by: Mrs. Carson. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Motion to approve donation to Hodgkins School Author Fund in the amount of \$500.00. Motioned by: Mrs. DaSilva, Seconded by: Mrs. Carson. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Motion to approve days closed for 2019 with a change to remove December 16, 2019 off the list. Motioned by: Mrs. Carson, Seconded by: Mr. Young. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Motion to approve maintenance agreement with inspections for Southwest Town. Motioned by: Mr. Young, Seconded by: Mrs. DaSilva. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Motion to approve firewall and content filtering renewal in the amount of \$2,309.00. Motioned by: Mrs. Carson, Seconded by: Mr. Young. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Motion to cancel December 17, 2018 meeting. Motioned by: Mr. Young, Seconded by: Mrs. Wells. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Motion to adjourn at 7:52 p.m. Motioned by Mrs. Carson, Seconded by Mr. Young. Voting Ayes: Mrs. Wells, Mrs. DaSilva, Mr. Young, Mrs. Carson, and Mrs. Lopez.

Next Regular Meeting, Monday, January 21, 2019.

Respectfully Submitted by:

Rose Marie Lopez

Rose Marie Lopez, Secretary