

# **Hodgkins Library Meeting Regular Meeting Minutes October 17, 2016**

## **Call to order**

The meeting was called to order at 7:00 PM by Lisa Carson.

## **Roll Call**

Present: Holly Klotz, Stephanie DeSalvia, Lisa Carson, Joe Young, Rose Marie Lopez

Absent: Sue Cappa

Also Present: Alicia Jackson, Interim Director, Michael Cipolla, BakerTilly, Michael Cainkar, Louis F. Cainkar Ltd., Victoria Tracy

## **Approval of Minutes**

Motion to approve minutes for September 19, 2016 Regular Board Meeting was tabled for November 21, 2016 meeting.

Motion to approve minutes for October 3, 2016 Special Meeting.

Motioned by: Mrs. Lisa Carson    Seconded by: Mr. Joe Young

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

## **Public Comments**

None.

## **Financial Report**

Motion to approve the financial report for September 2016 presented by Michael Cipolla from Baker Tilly Virchow Krause.

Motioned by: Mrs. Lisa Carson    Seconded by: Mrs. Sharon Wells

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

## **Attorneys Report**

The Tax Levy ordinance will be up for approval next meeting.

## **President's Comments**

Lisa Carson asked for ideas for gift ideas for employees, holiday party, and to set a date for the public meet and greet for the new Director Tori.

## **Interim Director's Report**

- Circulation Statics for the month of September: 11 user added, 2143 check outs, 1818 check ins, 667 ILL sent, 349 ILL received. There was significant increase last year when requiring cards to use the computers were enforced. The circulation numbers are lower because we have lost a significant number of patrons who were living in the Lenzi apartments.
- The new benches have arrived and the library has received a donation check from the Cappa family for one of the benches.
- The staff is interested in a couple after hours programs. The programs have not been decided.

## **New Business**

The board would like another estimate for the building sign repainting.

Motion to approve closure on Friday, December 2, 2016 for Staff Development Day.

Motioned by: Mrs. Sharon Wells Seconded by: Mrs. Holly Klotz

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

Approval of afterhours program for February 10, 2017 and February 17, 2016

Motioned by: Mrs. Lisa Carson Seconded by: Mr. Joe Young

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

Motion to approve renewal of CDAR account #101806102 for 52 weeks.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Holly Klotz

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

Motion to appoint Victoria Tracy as Library Director.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Stephanie DaSilva

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

Motion to adjourn at 7:21 p.m.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Stephanie DaSilva

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

Next Regular Meeting, Monday, November 21, 2016

Respectfully Submitted by:

Rose Marie Lopez, Secretary