

# **Hodgkins Library Meeting Regular Meeting Minutes May 21, 2018**

The meeting was called to order at 7:00 PM by Holly Klotz.

Present: Sharon Wells, Joe Young, Stephanie DaSilva, Holly Klotz, Rose Marie Lopez  
Also Present: Victoria Tracy, Director, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap , Baker Tilly.

Absent: Lisa Carson, Sue Cappa

There were no public comments for this meeting.

Motion to approve minutes April 16, 2018 Regular Board Meeting. Motioned by: Mrs. DaSilva, Seconded by Mr. Young. Voting Ayes Mrs. Wells, Mr. Young, Mrs. DaSilva Mrs. Klotz, Mrs. Lopez.

## **Public comments**

None

## **Financial Report**

Motion to approve the financial report presented by Joe Lightfoot from Baker, Tilly, Virchow Krause as presented. Motioned by: Mrs. DaSilva, Seconded by Mrs. Klotz. Voting Ayes Mrs. Wells, Mr. Young, Mrs. DaSilva Mrs. Klotz, Mrs. Lopez

## **Attorney's Report**

None

## **President's Report**

None

## **Director's Report**

The Circulation Statics for the month of April are: 8 users added, 1676 check outs, 1857 check ins, 769 ILL sent, 267 ILL received. Tori met with Ron Valdez from Heritage Technology Solutions (HTS), which is our IT company and he has recommended some future projects including a more robust anti-virus and backup system. They also installed network lines for the new children's computers. The Cinco de Mayo program was a success again this year with approximately 75 people in attendance.

## **Building Committee**

None.

## **Discussion**

Trustees reviewed Chapter 7 of the Trustee Facts File for the Per Capita Grant 2019.

### **Old Business**

Director Tracy is have difficulty in obtaining additional quotes from another stucco company for comparison. If additional quotes are obtained she will bring them to the June 2018 meeting.

The approval/deny parking lot sealcoat and restripe proposal was tabled for the June 2018 meeting.

### **New Business**

Motion to approve USLI insurance policy renewal from Kamm Insurance group. Motioned by: Mr. Young, Seconded by: Mrs. Klotz. Voting Ayes: Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez

Motion to approve renewal of Ancestry database subscription. Motioned by: Mrs. DaSilva, Seconded by: Mrs. Wells. Voting Ayes: Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez

Motion to approve Ordinance #1-2018 Establishing Fees for Non-Resident Library Cards. Motioned by: Mr. Young, Seconded by: Mrs. DaSilva. Voting Ayes: Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez

Motion to approve purchase of children's compute lab tables and chairs in the amount of \$3965.16. Motioned by: Mr. Young, Seconded by: Mrs. Klotz. Voting Ayes: Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez

Motion to adjourn at 7:27 p.m. Motioned by Holly Klotz, Seconded by Stephanie DaSilva. Voting Ayes: Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez

Next Regular Meeting, Monday, June 18, 2018

Respectfully Submitted by:

*Rose Marie Lopez*

Rose Marie Lopez, Secretary