

Hodgkins Library Meeting Regular Meeting Minutes June 19, 2017

The meeting was called to order at 7:00 PM by Holly Klotz.

Present: Sharon Wells, Joe Young, Stephanie DaSilva, Holly Klotz, Rose Marie Lopez
Also Present: Victoria Tracy, Director, Alicia Jackson, Assistant Director, Joe Lightcap, Baker Tilly, Elizabeth Attard, Louis F. Cainkar Ltd.

Absent: Sue Cappa, Lisa Carson

Motion to approve minutes of May 15, 2017 Regular Board Meeting with corrections made to the voting of the 2% increase. Motioned by: Mrs. Klotz , Seconded by Mrs. DaSilva. Voting Ayes Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez. Nays None.

There were no public comments for this meeting.

Motion to approve the financial report for May 31, 2017 presented by Joe Lightcap from Baker, Tilly, Virchow Krause. Motioned by Mrs. Holly Klotz, Seconded by Mr. Joe Young. Voting Ayes Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez. Nays None.

Attorney's Report

Elizabeth Attard mentioned the budget will need to be ready by August.

President's Report

None

Director's Report

The Circulation Statics for the month of April are: 9 users added, 1758 check outs, 2047 check ins, 641 ILL sent, 249 ILL received. The free HVAC was performed on May 30th. A refrigerant leak was found and repaired and the tank was refilled. The heat exchanger will need to be replaced before winter at an approximate cost of \$2,000.00. Automatic renewals began on June 13th, they will renew within 3 days before the due date. The summer lunch program is doing well with an average of 20 children per day. Tori would like to purchase a patio umbrella or canopy tent for outside. Summer reading started June 10th. Tori met with a rep from Chicago Project Management about a capital needs assessment. The approximate cost would range from \$3,000 to \$3,500.

Old Business

Motion to approve quote from Infinity Signs for powdercoating as presented for \$2,560.00. Motioned by Mrs. Holly Klotz, Seconded by Mr. Joe Young. Voting Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez. Nays None.

Discussion of Benchmarking proposal was tabled for July Meeting.

New Business

Motion to approve Ordinance #2-2017 Prevailing Wage Ordinance. Motioned by Mrs. Holly Klotz, Seconded by Mr. Joe Young. Voting Ayes Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez. Nays None.

Motion to approve Ordinance #3-2017 Establishing Fees for Non-Resident Library Cards. Motioned by Mrs. Holly Klotz, Seconded by Mrs. Sharon Wells. Voting Ayes Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez. Nays None.

Discussion of preliminary FY18 Budget tabled for July meeting.

Motion to adjourn meeting at 7:26 p.m. Motioned by Mrs. Holly Klotz, Seconded by Mrs. Stephanie DaSilva. Voting Ayes Mrs. Wells, Mr. Young, Mrs. DaSilva, Mrs. Klotz, Mrs. Lopez. Nays None.

Next Regular Meeting, Monday, July 17, 2017

Respectfully Submitted by:

Rose Marie Lopez

Rose Marie Lopez, Secretary