

Hodgkins Library Meeting Regular Meeting Minutes January 16, 2017

Call to order

The meeting was called to order at 7:04 PM by Holly Klotz.

Roll Call

Present: Sharon Wells, Joe Young, Holly Klotz, Sue Cappa, Rose Marie Lopez

Absent: Lisa Carson, Stephanie DaSilva

Also Present: Victoria Tracy, Director, Alicia Jackson, Assistant Director, Joe Lightcap, BakerTilly, Michael Cainkar, Louis F. Cainkar Ltd.

Approval of Minutes

Motion to approve minutes November 20, 2016 Regular Board Meeting.

Motioned by: Mrs. Sharon Wells Seconded by: Mrs. Sue Cappa

Ayes: Mrs. Wells, Mr. Young, Mrs. Klotz, Mrs. Cappa, Mrs. Rose Marie Lopez

Nays: None

Public Comments

None.

Financial Report

Motion to approve the financial report for November 30, 2016 and December 31, 2016 presented by Joe Lightcap from Baker Tilly Virchow Krause.

Motioned by: Mrs. Sharon Wells Seconded by: Mr. Holly Klotz

Ayes: Mrs. Wells, Mr. Young, Mrs. Klotz, Mrs. Cappa, Mrs. Rose Marie Lopez

Nays: None

Audit for year end June 30, 2016 was also reviewed.

Attorneys Report

Nothing to report.

President's Comments

Nothing to report.

Director's Report

Director Tracy presented totals for circulation activity and program attendance for 2016. Circulation activity had an increase of 18%, but keep in mind the migration was done in April 2016 which will skew the numbers. As for the program attendance, in 2015 we had 398 programs with 3,272 in attendance. In 2016 there were 339 programs with 2,835 in attendance. The average of attendees for both years were 2015 had an average of 8.22 attendees and 2016 year had 8.36 attendees.

Tax season is near and Directory Tracy inquired to see if we would continue to print forms. The board decided to continue to print forms this year for patrons whom request them.

Old Business

None.

New Business

Motion to appoint Director, Victoria Tracy as IMRF authorized agent.

Motioned by: Mrs. Holly Klotz Seconded by: Mr. Joe Young

Ayes: Mrs. Wells, Mr. Young, Mrs. Klotz, Mrs. Cappa, Mrs. Rose Marie Lopez

Nays: None

Motion to approve Director, Victoria Tracy as FOIA Officer.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Sue Cappa

Ayes: Mrs. Wells, Mr. Young, Mrs. Klotz, Mrs. Cappa, Mrs. Rose Marie Lopez

Nays: None

Motion to approve Ordinance 1-2017, an Ordinance Relating to the Reimbursement of travel, meals and lodging expenses.

Motioned by: Mrs. Holly Klotz Seconded by: Mr. Joe Young

Ayes: Mrs. Wells, Mr. Young, Mrs. Klotz, Mrs. Cappa, Mrs. Rose Marie Lopez

Nays: None

Motion to approve changes to the Library Policy 1D Unattended Children.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Sharon Wells

Ayes: Mrs. Wells, Mr. Young, Mrs. Klotz, Mrs. Cappa, Mrs. Rose Marie Lopez

Nays: None

Motion to adjourn at 7:42 p.m.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Rose Marie Lopez

Ayes: Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Lopez

Nays: None

Next Regular Meeting, Monday, February 20, 2017

Respectfully Submitted by:

Rose Marie Lopez, Secretary