

Hodgkins Library Meeting Regular Meeting Minutes August 15, 2016

Call to order

The meeting was called to order at 7:02 PM by Holly Klotz.

Roll Call

Present: Sharon Wells, Stephanie DaSilva, Holly Klotz, Rose Marie Lopez

Absent: Lisa Carson, Joe Young, Sue Cappa

Also Present: Alicia Jackson, Interim Director, Joe Lightcap, BakerTilly, Michael Cainkar, Louis F. Cainkar Ltd.

Approval of Minutes

Motion to approve minutes for July 18, 2016 Regular Board Meeting.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Sharon Wells

Ayes: Mrs. Wells, Mrs. Da Silva, Mrs. Klotz, Mrs. Lopez

Nays: None

Public Comments

None.

Budget and Appropriations Hearing

Motion to adjourn regular meeting and enter into Budget and Appropriations Hearing at 7:03 p.m.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Stephanie DaSilva

Ayes: Mrs. Wells, Mrs. Da Silva, Mrs. Klotz, Mrs. Lopez

Nays: None

Motion to adjourn Budget and Appropriations Hearing and reconvene to open meeting at 7:05 p.m.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Sharon Wells

Ayes: Mrs. Wells, Mrs. Da Silva, Mrs. Klotz, Mrs. Lopez

Nays: None

Financial Report

Motion to approve the financial report for July 2016 presented by Joe Lightcap from Baker Tilly Virchow Krause.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Stephanie DaSilva

Ayes: Mrs. Wells, Mrs. Da Silva, Mrs. Klotz, Mrs. Lopez

Nays: None

Attorneys Report

None.

President's Comments

None

Interim Director's Report

- Circulation Statics for the month of July: 7 user added, 2642 check outs, 2743 check ins, 745 ILL sent, 323 ILL received.
- Carrie Celetano has attended the food service training and awaiting results.
- The Fall Newsletter was sent to Grasso for printing and be ready a week before September.
- DVDs will be put out weekly instead of monthly.
- Stucco project is not out for bid yet pending more estimates.

Personnel Committee Report

Five applications as of date of meeting have been submitted. The Committee will be meet on September 8th to begin the hiring process.

Old Business

The Stucco project is not out for bid yet pending more estimates.

New Business

Motion to approve Ordinance 3-2016, The Budget and Appropriations Ordinance

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Sharon Wells

Ayes: Mrs. Wells, Mrs. Da Silva, Mrs. Klotz, Mrs. Lopez

Nays: None

Holly Klotz and Stephanie DaSilva will perform the annual secretary's audit for 2016 IPLAR.

Motion to approve proposal for outdoor benches.

TABLED

Motion to accept donation of bench with memorial plaque.

TABLED

Motion to approve Dunne Cleaning Specialist Inc. in the amount of \$1,098.00 for carpet cleaning.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Stephanie DaSilva
Ayes: Mrs. Wells, Mrs. Da Silva, Mrs. Klotz, Mrs. Lopez
Nays: None

Motion to adjourn at 7:17 p.m.

Motioned by: Mrs. Holly Klotz Seconded by: Mrs. Stephanie DaSilva
Ayes: Mrs. Wells, Mrs. Da Silva, Mrs. Klotz, Mrs. Lopez
Nays: None

Next Regular Meeting, Monday, September 19, 2016

Respectfully Submitted by:

Rose Marie Lopez, Secretary