

Hodgkins Library Meeting Regular Meeting Minutes June 20, 2016

Call to order

The meeting was called to order at 7:04 PM by President, Lisa Carson

Roll Call

Present: Sharon Wells, Joe Young, Susan Cappa, Stephanie Da Silva, Lisa Carson, Holly Klotz, Rose Marie Lopez

Also Present: Alicia Jackson, Interim Director, Joe Lightcap, BakerTilly, Michael Cainkar, Louis F. Cainkar Ltd.

Approval of Minutes

Motion to approve minutes for April 18, 2016 Regular Board Meeting.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Stephanie Da Silva

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Motion to approve minutes for May 3, 2016 Special meeting.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Susan Cappa

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Motioned to approve minutes for May 16, 2016 Regular Board Meeting.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Stephanie Da Silva

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Public Comments

Mr. Robert Evans commented about the noise level in the computer lab. He was using the computers when two children became very disruptive and one became physical with the other. He mentioned something to the children and then proceeded to speak with staff members who were present. Mr. Evans stated this is not the first time this has happened and feels he should not have to put up with this behavior when he visits the library. Mr. Evans did say he felt terrible to have to come and mention this but could not accept this behavior any longer.

Financial Report

Motion to approve the financial report for May 2016 presented by Joe Lightcap from Baker Tilly Virchow Krause.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Holly Klotz

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Attorneys Report

Nothing to report.

President's Comments

None

Director's Report

- Circulation Statics for the month of May: 15 user added, 1972 check outs, 2144 check ins, 566 ILL sent, 316 ILL received.
- Renewal of Library's Management Association membership for FY2014 was done and we received a discounted rate of \$350.00.
- Interim Director Jackson will be attending an all-day IMRF workshop on July 12th in Homewood.
- There will be a blood drive held at the library on July 6th.
- The summer reading program is under way.
- The staff is adjusting to having children in the computer lab throughout the day. A staff desk has been added in the lab area so as to increase employee presence. Staff is also working on being more consistent in applying consequences when issues arise with the children.
- Three staff members along with Interim Director Jackson will be attending a SWAN event on July 22nd
- The server move on May 19th was a success. Two computers for the kid's computer lab were purchased with 2015 Per Capita Grant funds.

Personnel Committee

The personnel Committee met on May 25th to and discussed salary increases. The committee has recommended to accept the proposal from Management Association. The committee also suggest two employees to take a food service class. The food service class would be a day long class for \$195.00 per person.

Old Business

Motion to approve Management Association Benchmarking proposal.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Stephanie Da Silva

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

New Business

Motion to approve Ordinance #01-2016 Prevailing Wage.

Motioned by: Mrs. Holly Klotz Seconded by: Mr. Joe Young

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Approval of Ordinance #2-1016 Establishing Fees for Non-Resident Library Cards.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Holly Klotz

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Motion to approve the designation of Alicia Jackson as IMRF authorized agent.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Sharon Wells

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Motion to approve the proposal from J&J Sealcoating to sealcoat and restripe parking lot.

Motioned by: Mrs. Lisa Carson Seconded by: Mr. Joe Young

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Motion to adjourn at 8:13 p.m.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Sue Cappa

Ayes: Mrs. Wells, Mr. Young, Mrs. Cappa, Mrs. Da Silva, Mrs. Carson, Mrs. Klotz, Mrs. Lopez

Nays: None

Next Regular Meeting, Monday, July 18, 2016

Respectfully Submitted by:

Rose Marie Lopez, Secretary