

Hodgkins Library Meeting Regular Meeting Minutes April 18, 2016

Call to order

The meeting was called to order at 7:00 PM by President, Lisa Carson

Roll Call

Present: Sharon Wells, Susan Cappa, Joe Young, Holly Klotz, Lisa Carson, Rose Marie Lopez

Absent: Stephanie Da Silva

Also Present: Samantha Millsap, Director, Alicia Jackson, Asst. Director, Joe Lightcap, BakerTilly, Michael Cainkar, Louis F. Cainkar Ltd.

Approval of Minutes

Motion to approve minutes for January 18, 2016 Regular Board Meeting.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Holly Klotz

Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez

Nays: None

Motion to approve minutes for January 18, 2016 Executive Session.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Holly Klotz

Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez

Nays: None

Motion to approve minutes for March 21, 2016 Regular Board Meeting.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Sharon Wells

Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez

Nays: None

Public Comments

None.

Communication

Director Millsap stated the preliminary IMRF 2017 rate decrease. Please remember this is a preliminary notice.

Financial Report

Motion to approve the financial report for March 2016 presented by Joe Lightcap from Baker Tilly Virchow Krause.

Motioned by: Mrs. Lisa Carson Seconded by: Mr. Joe Young
Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez
Nays: None

Attorneys Report

Michael Cainkar was present and had nothing to report.

President's Comments

None

Director's Report

- Circulation Statics for March: 19 users added, 2,838 check outs, 2979 check ins, 736 ILL sent, & 356 ILL received.
- Director Millsap stated if any Trustees have a legal matter to please contact her, as we were billed for an additional services.
- We have been accepted as a passport acceptance facility and have received our official designation from Washing, D.C. as of May 2, 2016.
- A tentative budget for FY17 has been forwarded to the attorney.
- Following an inquiry from a Hodgkins Police Officer, we will have the attorney draw up a Intergovernmental Agreement with the Police Department as well as the Pleasantview Fire Department.
- Director Millsap has applied for E-rate funding to decrease the cost of our T1 line.

Old Business

None

New Business

Approval of quote from Griffon Systems for Security Cameras.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Sue Cappa

Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez

Nays: None

Approval of future change to hours of operation beginning July1, 2016.

Motioned by: Mr. Joe Young Seconded by: Mrs. Holly Klotz

Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez

Nays: None

Reviewed and discussed the progress of Strategic Plan 2016-2019.

Motion to go into Executive session at 7:55 p.m.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Susan Cappa

Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez

Nays: None

Motion to reconvene to open meeting at 8:03 p.m.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Susan Cappa

Motion to adjourn at 8:04 p.m.

Motioned by: Mrs. Lisa Carson Seconded by: Mrs. Susan Cappa

Ayes: Mrs. Wells, Mrs. Cappa, Mr. Young, Mrs. Klotz, Mrs. Carson, Mrs. Lopez

Nays: None

Next Regular Meeting, Monday, May 16, 2016

Respectfully Submitted by:

Rose Marie Lopez, Secretary